
PTA MEETING MINUTES

- DATE: June 13, 2018 @ 8:45AM
- LOCATION: Exploratory Arts Room
- IN ATTENDANCE: 19 in person; [4] on the live stream

AGENDA

1. Call to Order. PTA President Christie Stute called the meeting to order at 8:45AM.

2. Principal's Report. Mr. Hutzel reported as follows:

- Thanks for attending the last meeting of the year.
- *Mary Poppins* performances occurred last weekend to positive reviews at the Arena Stage.
- Reading Rodeo, Ancient Civilizations occurred last week.
- Class assignments were sent out; as more students come in, classes may be re-distributed esp. in 2nd and 3rd grade AAP classes. Classes where the teacher was TBD will be announced in the fall.
- Yearbooks distributed yesterday.
- 6th grade graduation/celebration occurs tomorrow.
- Some of the teachers who will not be at Churchill next year – Baumgardner, Boyd, Diffie, Hollis, Robosky. Ms. Nichols will be back in the fall.
- Thanks to PTA for supporting our staff and Executive Board.

3. Staff Representative's Report. Mr. Baumgardner reported as follows:

- K – Counting down to end of year; growing pumpkin seeds.
- 1 – Thanks to PTA for assistance with Reading Rodeo; students proud of writing growth over the year; donuts with 6th grade buddy.
- 2 – Had project-based learning “museum” on transportation and communication.
- 4 – Thanks to PTA for helping with Ancient Civilizations Day.
- 6 – Launched hot air balloons yesterday. Thanks to PTA and parents for support and making end of year a success.
- Spanish – Reviewing for county-wide assessments; thanks to PTA for iPads for Spanish classes.
- Library – Thanks to PTA for new couches; reading bingo forms sent home; still collecting library books.

4. Treasurer's Report. Julie Millar reported as follows:

- In May, \$55k in deposits including \$18k deposit from ASA and \$16k from Cinco de Derby and Backyard BBQ.
- In May, we paid out \$21k went to summer camps and \$27k for learning iPads, Martha's Table, credit card insurance, Backyard BBQ vendors, special education substitute teachers, etc.
- Once we close the PTA books on June 30th, we cannot re-open them until the audit is completed. So, we need to vote on certain matters in advance.
- **Vote on Motions.** PTA voted and approved:
 - the re-allocation of ~\$3500 to professional development and ~\$3500 to campus improvements within the budget;
 - expenditure for welcome back to school spirit wear; and
 - expenditure for back to school luncheon for teachers and staff in August.

5. Election & Installation of Officers. Christie Stute re-mentioned the nominees and the Executive Board was voted in my PTA as follows:

- Kristi West – President was voted in last year;
- President Elect – Lauren Maimone
- Treasurer – Julie Millar
- Recording Secretary – Kelly Marino
- VP of Membership – Nick Kilpatrick
- VP of Community Relations – Chelsea Lake
- VP of Fundraising – Jenny Lee Gillespie
- VP of Communications – Catherine Paschkewitz.

6. Communications. Catherine Paschkewitz reported as follows:

- Year in review presentation on effectiveness of various communication channels, e.g. social and web content.
- Room parent communications; back to school sign-ups; yearbook.
- A few yearbooks can still be purchased; please reach out to Melissa Schwartz.

7. Committee Reports.

- **Staff Appreciation** – Kristi West thanks PTA and Luz for stepping in for teacher appreciation week.
- **Kindergarten Playdates** – Playdate at Churchill playground for incoming K's. Dates tentatively scheduled for July 28th in the morning and August 22nd/23rd in the evening.
- **School Supplies** – Orders need to be in by July 17th.

8. Ex-President's Report. Christie Stute reported as follows:

- **Open House** – Open house will be August 23rd. <http://www.churchillroadpta.org/pta-executive-board-committee-chairs>

9. New Business. Christie Stute reported as follows:

- **Vote on May Minutes.** PTA voted and approved the minutes from the May 2018 PTA meetings, which were available on the PTA website prior to the vote. <http://www.churchillroadpta.org/pta-meeting-info>
- **6th Grade Memory Book.** Heather Capps thanked Melissa Schwartz, Nia Thornton and Robin Hoeymans for their help with the memory book.

10. Meeting Adjourned. With no new business to report, the meeting adjourned at approximately 9:40AM.

REMINDERS

- Thanks to outgoing PTA President Christie Stute for her service this year!
- Have a great summer!